



**PUTNAM VILLAGE CONDOMINIUM ASSOCIATION**

Dear Owner:

This is a reminder to every homeowner that monthly dues payments will not be accepted at any of our CAMCO offices. Payments must be mailed to our bank's lockbox located in Newark, NJ. If you are on auto-pay or bill pay, please ensure the payment address is correct. If you are on ACH debit through CAMCO, please disregard this message. As a reminder, our payment options are listed below. Should you have any questions regarding this message, please feel free to contact me or our Accounts Receivable department. We thank you in advance for your cooperation!

**CAMCO Management Payment Options:**

**1) Check**

Please make your check payable to: Putnam Village Condominium Association  
Please mail your check to: Putnam Village Condominium Association  
P.O. Box 11995  
Newark, NJ 07101-4986

\*Be sure to include your account number on all payments or include specific coupon with payment.\*

**2) ACH**

This is an automatic deduction from your checking or savings account. Payments are scheduled for the 1<sup>st</sup> of each month and this service is free of charge. Please inquire for an ACH form.

**3) Paylease**

This is a service that provides you the ability to make your payments online, through e-check, credit card, or debit card. Please note that with the exception of e-check, Paylease is not a free service and you will be charged a convenience fee if you choose to pay by credit or debit card.

Below are the instructions to enroll in Paylease.

To enroll, please visit [www.camcomgmt.com](http://www.camcomgmt.com) and click on the RESOURCES option at the top right hand of the homepage. You will be taken to the gateway of Paylease. In order to begin making payments, you must register with the site. Please follow the steps below to create an account.

- 1) Click on "Create your Account"
- 2) Please enter your full account number.
- 3) Please select your name from the dropdown box and complete the rest of your information. Once registration is complete, you will be able to login and make your payments.
- 4) If you have any problems with registration, please contact Paylease at (866) 729-5327