

Winter Storm Guidelines

Dear Neighbor,

As we eagerly anticipate our bright and beautiful holiday celebrations, winter is on the horizon and we must be prepared for whatever weather comes our way. Mike Shields and his crew will return again this winter for snow removal and storm cleanup services. He is a pro with a clear understanding of our property. To maximize efficiency and keep costs low, specific winter storm guidelines remain in place – for the contractor and for each of us. The safety and well-being of the entire Village depends on our continued cooperative partnership in this effort. **Please print this page and keep it handy.**

WINTER STORM GUIDELINES (There are two stages of plowing and shoveling)

- 1. Stage 1** - Snow will be removed from behind parked cars to clear pathways through each parking lot. Clearing pathways and walkways may be repeated multiple times depending on the intensity of the storm.
- 2. Coordinating manpower and machines**: Once your driveway has been cleared, it is essential that you immediately remove snow from cars ***before*** the snowplow returns: the operator mustn't lose time waiting for you. Please cooperate by clearing the snow from your vehicle ***quickly*** and moving it onto Putnam Blvd. *If you will be away during the winter, leave your key with a neighbor so that your car can be moved.*
- 3. Stage 2**- Plowing of parking spaces and clearing of walkways will begin after the storm is over. [approx. 10am for an overnight snowfall] At that time, round up your neighbors and clean snow off ***ALL vehicles INCLUDING THE VEHICLES OF THOSE WHO MAY NEED ASSISTANCE.*** Plowing will start at Driveway 1 (Brookhaven Rd. entrance to Putnam Village) and proceed, in order, down Putnam Blvd. clearing snow away from each Putnam Village driveway and parking lot.
- 4. Stage 2** plowing continues: When the plow returns to your area, ***ALL vehicles must be moved to Putnam Blvd.*** so that each lot can be cleared quickly and completely. Note: Moving a vehicle from one side of a lot to a cleared side is unsafe and is NOT permitted; you MUST park all vehicles on the street during this phase of snow cleanup. The contractor may not plow around or next to any unmoved vehicles. Repeated visits by the plow operator made necessary to accommodate residents who move their cars after the rest of the lot has been plowed is unacceptable and those who refuse to move their vehicles may be subject to a fine.
- 5. Love thy neighbor**: Offer help to residents who may need assistance with their vehicles. Check on the elderly and those living alone; your kindness will be greatly appreciated. **Attention neighbors needing assistance: Do not wait for an offer; if you need help, ask for it!**
- 6. Be part of the solution, not the problem**: Failure to clean off and move your car to the street is not an option! In addition to putting you and your vehicle at risk for injury, noncompliance hinders snow removal by the contractor, creates untouchable channels of ice and snow between cars, and jeopardizes your safety.
- 7. Exercise patience, caution and common sense**: Walkways and entrances will be cleared as quickly as possible. Additional calcium is located in a container near the mailboxes labeled **SALT ONLY**. Help yourself to small amounts and keep it in an airtight container near your door. Use it before stepping onto walks and driveways, especially where snow has melted and re-iced.

Sincerely,

Arline Ritz

Putnam Village Condo Association